



Volunteer Job Title: Facility & Canine Assistant

Location: Dogs with Wings Assistance Dog Society – 11343 174 St NW, Edmonton, AB

Position Type: Volunteer – Minimum 1 shift per week

Position Summary

Facility & Canine Assistants (FCAs) play a vital support role in ensuring the daily care, hygiene, and welfare of assistance dogs-in-training within our facility. These volunteers help maintain a clean, safe, and enriching environment while supporting the operational needs of our canine programs. This role is essential to upholding Dogs with Wings' high standards of cleanliness, canine well-being, and Assistance Dogs International (ADI) compliance.

Key Responsibilities

Daily Canine Care & Facility Maintenance

- Clean and disinfect wire crates, water bowls, Nylabones, and crate blankets at least twice weekly or as needed.
- Perform spot cleaning and deep cleaning of floors, including the training bay (Bay 2) and areas behind the kennels.
- Ensure all dogs have access to fresh water; wash and replace bowls regularly.
- Collect any dirty or soiled blankets for laundry and replace with clean ones as needed.
- Prepare and provide enrichment activities for the dogs such as frozen Kongs, lick mats, or other various puzzles.

Dog Relief & Observation

- Assist with safe, positive relieving of dogs in designated outdoor areas.



- Monitor dogs for signs of illness, stress, or injury and report observations to staff immediately.

Volunteer Conduct & Safety

- Interact with all dogs calmly, respectfully, and using DWW positive reinforcement methods.
- Follow all posted cleaning and safety procedures and proper chemical handling.

Qualifications

Required:

- Must be 18 or over. Applicants between 16 may be considered with parental approval and supervision.
- Comfort working around dogs of all sizes and varying temperaments.
- Ability to lift up to 25lbs and perform light physical tasks such as mopping or walking dogs.
- Strong attention to detail, consistency, and willingness to follow directions.
- Commitment to Dogs with Wings' training philosophy and ADI standards.

Experience:

- Experience with dogs is not required, but comfort in a dog-friendly environment is preferred.
- People with or without volunteer experience are welcome.

**Knowledge:**

- Ability to use judgement and maintain confidentiality regarding other volunteers, staff, clients and DWW operations.

Skills:

- Ability to learn specific handling and training techniques.
- Commitment to being on time and ability to follow instructions
- Initiative to assess tasks that need to be completed.
- Ability to apply training and to ask questions as required.
- Good record keeping.
- Ability to work independently as needed in a busy environment.

Interests:

- Curiosity about how to care for and train a dog consistent with DWW standards.
- Volunteers must be interested in contributing to the community.
- Excellent experience for people who are considering boarding or raising a dog from Dogs with Wings.

Commitment

Shifts available Monday to Friday:

10:00AM – 12:30PM



or

1:00PM – 3:30PM

- Minimum 1 shift per week preferred
- Volunteers receive training, support, and the chance to work hands-on with future assistance dogs.

How to Apply:

To apply, please email us at volunteer@dogswithwings.ca. We welcome applicants of all backgrounds who are passionate about making a difference in the lives of dogs and the people they serve.